

Community Library Network
SPECIAL Board of Trustees Meeting Minutes
FRIDAY AUGUST 18, 2023
POST FALLS LIBRARY

4:00 – 6:00 pm

We Empower Discovery

Agenda

Call to Order Meeting was called to order at 4:00 pm

Roll Call Trustees: Katie Blank, Tom Hanley, Rachelle Ottosen, Tim Plass, Vanessa Robinson
Treasurer: Julie Saad (arrived at 5:17 pm)
Staff: Alexa Eccles, Lindsey Miller-Escarfuller, Janelle Sells
Guest(s): Colton Boyles

Blank discussed three points of order: calling the question – it takes 2/3 of trustees to stop debate; amendments to motions – moving to amend a motion takes precedence, the vote will be to accept the amendment; withdrawing a motion can be done at any time by the whole board. Ottosen noted votes are by majority, not super majority.

Budget Discussion: Action item(s) *(55 minutes)*

Adoption of Community Library Network's FY2024 Budget

- Eccles noted the county Treasurer could not attend a future meeting. Hanley asked if the budget could be adopted as presented. Eccles said adopting the presented budget would be her recommendation. Blank asked if the URD was a separate entity. Ottosen noted her conversation with the county Treasurer. The county Treasurer stated the county Auditor would be the best person to answer questions regarding the URD. The budget is due to the county no later than September 7, 2023. An extension requested by August 31, 2023, can be made for an additional week. Ottosen suggested community members asking for an increase in taxes could donate to the library and the Friends of the Library. Ottosen is not in favor of approving the presented budget due to feeling she has been mis-informed. Robinson thinks the Board was more confused than purposely mis-informed. Plass thinks the staff withheld information about the URD. Robinson moved to adopt the FY 2024 budget draft worksheet dated August 17, 2023. Blank said it is not difficult to re-open the budget at a later date. Plass believes there is too much money in the ICS account. Hanley asked if there were any disadvantages to adopting the budget today. Ottosen requested from Mr. Boyles what the vote would need to be to re-open the budget. Blank noted the budget only needs to be re-opened to accept more money. Ottosen would like more operational expenditure evaluations before adopting the budget. Ottosen amended the motion to read: adopt the FY'24 draft budget dated August 17, 2023, minus 27,800 from Salaries and add 27,800 to collections considering CLN libraries may be closed on Sundays. Eccles noted the cost to reprint materials with adjusted library hours signage can be high. She suggested moving 10,000 from Salaries to Collections. Blank does not want to cut the Salary schedule. Plass asked if Salaries can be reduced through attrition and combining positions.

Vote on the amended motion

M, Failed – Ottosen; Hanley abstained, Robinson and Blank opposed

Plass would like to encourage staff to find a way to reduce staff hours.

Vote on original, Robinson motion
M, C – Robinson; Plass opposed

Materials Selection Policy Discussion: Action item (40 minutes)

- Ottosen suggested a revision to page two with the sentence starting with "Forms of expression..." Blank asked to see the amendment in a future draft for further discussion. Plass read Idaho Code 18-1517(d) and does not think the addition is necessary. Hanley would also like a draft to review. Blank is concerned about striking "Director" and adding "Board" in the Responsibility section. She noted several Idaho Codes that define and separate the duties and powers of the Board versus the Director. If this change is made, Blank believes the Board would be violating Idaho Code. Robinson asked what it means for the selection of materials to be the responsibility of the Board. Plass would like to strike the first sentence of the Responsibility section. Eccles suggested switching the order of sentence one and two. Hanley would ultimately like to remove Idaho Code 18-1517(d). Consensus not reached to remove sentence one in the Responsibility section. Blank read her suggested change. A consensus was reached on adjusting sentence order in the Responsibility section. Ottosen read her suggested change to the change on page two. Miller-Escarfuller is concerned about the changes for staff by removing the first sentence in Ottosen's suggested change. Blank asked for a copy of the letter from the librarian in Arizona that Ottosen referenced. Hanley would like someone held responsible for placing obscene materials on the shelves. Robinson asked who decides what is obscene material if not the US Court of Law. Hanley believes the Idaho Statutes covers obscene materials. Consensus reached to present a draft revision for page two.

Director Evaluation Policy committee (5 minutes) – no discussion

Discussion and Resolution to disaffiliate with ALA and its subsidiaries: Action item (15 minutes)

- Ottosen presented a draft resolution in a table packet to disaffiliate with ALA. Hanley would like to add this language in the Financial Management Policy. Eccles spoke about the history and purpose of the ALA. She stated where ALA is currently linked in policies and job descriptions. Hanley spoke about his research into ALA, their affiliations, and the current ALA president. Blank noted how long ALA has been around and the importance of the foundational structure of ALA. She asked what the guiding principles would be if all reference to ALA were removed from the District.

Set Special and Regular Meeting Date(s): Action Item(s) (5 minutes)

- Ottosen would like to change the October, November, and December meetings to 3.50 hours for 30 minutes for public comment and 3.0 hours for meeting business. Hanley would like to add special meetings to accomplish library business as needed. Consensus reached for 3.50-hour meetings.

Adjournment: Action Item

Blank moved to adjourn at 6:03 pm
M, C – Blank

Respectfully submitted,
Alexa Eccles, Janelle Sells

Calendar of events:

21 Sep 2023	Regular Meeting	9:00 – 12:30	Pinehurst
19 Oct 2023	Regular Meeting	2:00 – 5:00	Post Falls
16 Nov 2023	Regular Meeting	2:00 – 5:00	Post Falls
21 Dec 2023	Regular Meeting	2:00 – 5:00	Post Falls

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Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

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