

Community Library Network
SPECIAL Board of Trustees Meeting Minutes
TUESDAY 18 July 2023
POST FALLS LIBRARY

2:00 – 4:00 pm

We Empower Discovery

Agenda

Call to Order The meeting was called to order at 2:00 pm

Roll Call Trustees: Katie Blank, Tom Hanley, Rachele Ottosen, Tim Plass, Vanessa Robinson
Treasurer: Julie Saad
Staff: Alexa Eccles, Michelle Fansler
Guest(s): Colton Boyles

Budget Discussion (*115 minutes*)

- Eccles shared board correspondence. July 13th 21 emails from community: 17 positive for tax increase, 3 negative for tax increase, 1 neutral.
- Eccles read portions of the letter from the auditor regarding the average daily expenses and the cash balance at the end of the fiscal year. Discussion was held regarding the calculations and the bank balance prior to the semi-annual property tax income. Eccles explained that the monthly expense is fairly dependent on payroll and is roughly half a million a month.
- Eccles referred to a budget worksheet she provided with adjustments from the Board’s prior feedback. The Board discussed possible cuts in line items and the pros and cons of which option to choose for wages. Blank wanted the budget to reflect the strategic plan which was based on an “extensive survey.” Discussion shifted to the target population for the survey. Eccles said she could provide a copy of the survey to the Board. Discussion then shifted back to what line items to cut. Suggestions were made on how to supplement the cuts with grants, a book drive, or buying gently used books. Eccles explained some of the process in book collection. Blank and Ottosen were in favor of raising staff wages to get closer to market value. Branch hours and staffing adjustments were discussed. Discussion on whether to use the carry forward commenced. Plass was opposed to making significant cuts in the collection and asked for future reports to have a second line between property taxes and bond levee titled Property Tax Growth. Ottosen suggested it be labeled line item 1b. Eccles concluded that she would bring back more information on Freegal, staffing, and open hours.

Set Special and Regular Meeting Date(s): Action Item(s) (*5 minutes*)

Blank moved to adjourn at 3:27 pm
M, C - Blank

Calendar of events:

20 July 2023	Regular Meeting	1:00-4:00	Post Falls
25 July 2023	Special Meeting Budget Discussion	2:00-4:00	Post Falls
10 Aug 2023	Budget Hearing	5:30	Post Falls
17 Aug 2023	Regular Meeting	2:00 – 5:00	Hayden

21 Sep 2023

Regular Meeting

9:00 – 12:30

Pinehurst

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Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.