

**Community Library Network
Board of Trustees Special Meeting Minutes
Thursday 23 March 2023
Post Falls Library**

9:00 am – 12:00 pm

We Empower Discovery

Agenda

Call to order: Meeting called to order at 9:00 am

Roll call: Trustees: Katie Blank, Regina McCrea, Judy Meyer, Rachelle Ottosen, Vanessa Robinson
Treasurer: Michele Veale
Staff: Lindsey Miller-Escarfuller, Janelle Sells, Michelle Fansler, Twylla Rehder
Guests: Katie Brereton, June Garcia

Adult Programming Annual Report – Twylla Rehder *(15 minutes)*

- Twylla Rehder introduced herself. She thanked the Board for their hard work on the strategic plan, the compensation study, and the support for adult programming. Rehder announced that after 36 years, she is retiring at the end of March. She shared the growth adult programming has seen since beginning in 2009. After 10 years, gardening programs continue to be very popular. Members have helped identify what programs they want and continue the exchange of ideas. Programs help establish relationships with community partners. Funds from the Project Neighborly grants were used for community festivals, that will now be annual events. The Adult Programming team is composed of over 20 staff throughout the District. Over the course of her career, Rehder has seen many changes to library service.

Executive session: (Idaho Code 74-206 (1)(a): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need *(55 minutes)*

McCrea moved to go into executive session per Idaho Code 74-206 (1)(a) at 9:13 am

Blank – Aye
McCrea – Aye
Meyer – Aye
Ottosen – Aye
Robinson – Aye

Miller-Escarfuller, Sells, and Fansler left the meeting at 9:13 am.

McCrea moved to come out of executive session at 11:09 am

Blank – Aye
McCrea – Aye
Meyer – Aye
Ottosen – Aye
Robinson – Aye

Miller-Escarfuller, Sells, and Fansler return to the meeting at 11:11 am

Succession planning: action item *(5 minutes)*

- Based on discussion during executive session, McCrea moved to authorize the District’s attorney to draft a contract to be presented to the chosen Director candidate.

M, C – McCrea, Ottosen opposed

Public comment overview (*10 minutes*)

- Blank is concerned that the business of the board is not being completed due to extensive public comment at regular meetings. She proposes that space be limited to fire code, reserve two spaces for the press, public not be allowed behind staff, public cannot sign up to speak after the meeting starts, and allow only thirty minutes at the beginning of regular meetings for public comment. Robinson asked about reducing the time per person to two minutes and agrees that a thirty-minute limit for all comments is necessary. Meyer agrees and asked if starting the meeting 30 minutes early would help. Meetings at Rathdrum, Athol, and Spirit Lake will be scheduled from 9:00 to 12:30 to allow for public comment. Ottosen suggested allowing both sides of issues to speak, like the legislature. Brereton stated the legislature has a different format for public comment. Robinson is not in favor of the legislature format. Fansler noted that opinions expressed during meetings in the last several months have been evenly split. McCrea is also against changing the public comment format. She noted discussion from Jim McNall, that once a topic has been addressed, the board does not have to listen to the same comments again. She is in favor of limiting public comment time to thirty minutes. Robinson would like to not allow people to sign up for others. Brereton suggested allowing the public to give their time to one person when representing a group, allowing the representative more time. Blank asked if liability is created when a trustee states in a meeting that the library has pornographic material. Brereton cautioned trustees to act in the best interest of the library. Blank will be adding a board member code of conduct discussion for the next meeting. Meyer asked if this is the start of a policy development.

McCrea left the meeting at 11:36 am

Director recruitment update: action item (*10 minutes*)

Interim Director extension

- Miller-Escarfuller is willing to extend her time as Interim Director until May 15, 2023.

Ottosen moved to extend the Interim Directors term until May 15, 2023

M, C - Ottosen

Consent agenda: action item (*10 minutes*)

Minutes of the regular meeting of 16 February

Minutes of the special meeting of 17 February

Minutes of the special meeting of 18 February

Minutes of the special meeting of 28 February

February CIN Financial Statements

- Robinson moved to accept the consent agenda. Ottosen asked why Garcia asked what the concerns from the public were if those concerns were not ultimately addressed in the policy. Blank noted that materials in the children’s collection, geared for ages 0 through 12, are not pornographic. A book Ottosen referenced has not received a reconsideration request. Brereton stated that material that is obscene or is considered harmful to minors, as defined by the legislature, should not be in a section of library for minors. What is obscene and what is harmful to minors must meet certain tests as outlined in law. Personal opinion of what is obscene or considered harmful to minors may cross the line into viewpoint discrimination. Blank would like the list of materials that Ottosen feels are obscene for ages 0 to 12.

M, C - Robinson

Community Library Network February 2023 financial statements: action item (*10 minutes*) – no action

Set Special and regular meeting dates: action item (5 minutes)

- A special meeting is set for April 4, 2023, from 2:00 pm to 4:00 pm

Adjournment: action item

Robinson moved to adjourn at 12:02 pm

M, C – Robinson

Respectfully submitted,

Lindsey Miller-Escarfuller, Janelle Sells

Calendar of events:

18 Apr 2023	Regular Meeting	9:00 – 12:00	Athol
18 May 2023	Regular Meeting	9:00 – 12:00	Rathdrum
15 June 2023	Regular Meeting	9:00 – 12:00	Spirit Lake

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.