



RULES OF CONDUCT (Public)

Board approved 5 17 21

The Community Library Network welcomes every member of the community to use and enjoy the libraries' facilities, collections, programs and services. Because libraries are public places designed to serve people of all ages with a wide range of interests, this policy defines expectations for behavior.

All members, regardless of age, are expected to follow the Rules of Conduct. It applies everywhere the Library provides service: on Library property, in the community, through our website or social media, and by phone, chat, or email. Parents and guardians are responsible for their child's personal safety and behavior at all times.

Library members are expected to:

- Be safe
- Be respectful of other members and library staff
- Be respectful of library property
- Obey the law
- Comply with requests from library staff

Library staff will intervene to stop prohibited activities and behaviors. Failure to comply with this and any other established Community Library Network policies could result in restriction of library privileges, immediate removal from the premises or exclusion from the library for a period of one day to one year, or an arrest or prosecution.

The complete Rules of Conduct can be found on the webpage.

RULES OF CONDUCT (Staff Guidelines)

The following observable behaviors and activities are not allowed:

1. Unsafe or disruptive

Any activity that unreasonably interferes with others' use and enjoyment of the library or with the functioning of library staff

Examples (including but not limited to):

1. Behavior likely to cause personal injury
2. Interfering with the free passage of staff or other members of the public
 - a. Protestors must be 25' away from the entry-way and not block the fire lane or restrict passage from the parking area to the entry-way.
3. Use of hostile or aggressive language or gestures
4. Loud talking or disruptive physical behavior
5. Using electronic or communication devices in a manner that is disruptive
6. Wearing insufficient clothing
7. Bodily hygiene or scent so strong as to constitute a nuisance
8. Sales and solicitation
9. Bringing animals other than service animals into the library
10. Leaving personal property unattended or with staff
11. Using roller skates, roller blades, skateboards, bicycles, etc. in the library or on library walkways leading to library entrances.

2. Inappropriate use of library privileges or property

Using library privileges, materials, equipment, fixtures, furniture, buildings or grounds in any manner other than intended

Examples (including but not limited to):

1. Activities inconsistent with normal library uses
2. Actions that may result in damage to library property or the property of others
3. Using another person's library card to log on to a public computer
4. Camping or sleeping overnight on library grounds
5. Shaving, bathing or laundering clothes in the restrooms.
6. Photographing or recording for professional or commercial purposes or photographing or recording children under the age of 18 is prohibited without prior written permission. Pictures or recordings of children taken by library staff for in-house use are allowed.
7. Consuming food outside of designated areas. Covered beverages are allowed.

3. Illegal

Any observable behavior that is prohibited by law and may result in law enforcement being called

Examples (including but not limited to):

1. Threatening or harassing behavior towards staff or others
2. Assaulting staff or others
3. Sexual misconduct or harassment
4. Selling or using drugs
5. Consuming alcohol or possessing an open container of liquor
6. Theft of library materials or items belonging to staff or others
7. Viewing or printing child pornography
8. Smoking or vaping in the library or within 25 feet of the library
9. Loitering

4. Noncompliance with staff

Ignoring requests or disobeying the direction of a library staff member

Examples (including but not limited to):

1. Failing to stop a prohibited behavior when asked to do so by staff
2. If staff requests are not followed, you will be asked to leave the library and/or law enforcement will be called. You may be trespassed for up to one year.

Definitions (if applicable)

- Sales: Any wholesale, retail, service or similar activity that could result in the exchange of money or other financial gain to the person(s) distributing the product or service.
- Solicitation: The sale or distribution of merchandise, sales materials, tickets, insurance, coupons, magazine subscriptions, or anything not connected with the work of the library.

SEE ALSO...

- ADA Notification Policy
- ADA Service Animals
- Children in the Library
- Computer Use Policy
- Gathering of Public Signatures Policy
- Library Exhibit Space