

**Community Library Network
Board of Trustees Special Meeting Minutes
Thursday 14 October 2021
Post Falls Library Meeting Room 2**

2:00 - 4:00 pm

We Empower Discovery

Agenda

Call to order: Meeting called to order at 2:00 pm

Roll call Trustees: Katie Blank, Regina McCrea, Judy Meyer, Rachelle Ottosen, Vanessa Robinson
 Treasurer: Michele Veale
 Staff: Amy Rodda, Janelle Sells
 Guest: Caitlin Kling

Board continuing education

Training by Caitlin Kling, library attorney

- The Board introduced themselves to Caitlin Kling, library attorney.
- Kling reviewed code 33-2720 Powers and duties of the board of trustees and code 33-2721 Library director (hand-outs). The Board asked questions and Kling clarified for the Board a variety of bullet points within the hand-outs. Powers and duties are not limited to these two codes and any policies and/or actions must be consistent with all the laws of the state of Idaho. Other applicable Idaho code sections include Open Meetings law, Ethics in Government, Public Records, and more.
- The library district does not fall under the forthcoming Federal mandates from OSHA regarding vaccines. Trustees asked about the library's obligation to provide a safe working environment. Kling recommends following Panhandle Health District guidance.
- Board trustees do not have individual authority to make decisions or policies. The Board acts as a whole to approve policies, and the Director implements the policies to the staff. The Board supervises the Director. The Director supervises all other staff. Individual Board members may not tell the Director what to do or direct other library staff.
- The library district has a policy to select and procure materials and to reconsider materials that the public may consider objectionable. Kling does not recommend purchasing illegal, obscene and/or pornographic graphic materials. Materials with just words describing specific acts are not considered pornographic. The district can establish what they consider quality materials or programs but Kling cautions against a policy that may cause discriminatory purchasing.
- The library district must also follow Federal laws. There is potential liability if the district pursues viewpoint discrimination policies - the endorsement of a particular viewpoint to the exclusion of other viewpoints.

COVID-19 policy review: action item

- Kling recommends striking the "constitutionally sound" words in the policy. This phrase leaves too much up to interpretation. Laws must be followed until they are challenged in the courts and determined not to be law. As a local government entity, the District cannot choose which laws to follow.

Kling left the meeting at 3:38 pm

- Rodda explained staff recommendations for updating the policy.
- Meyer moved to approve the policy. The following points were discussed:
 - Change “will follow all” to “will review all” per Ottosen - not included in final, amended motion
 - Remove “constitutionally sound” per McCrea
 - Change a period to a colon after “duty” per McCrea
 - Change “health officials” to “medical/health professionals” per McCrea
 - change “following local guidelines” to “following Panhandle Health District isolation and quarantine guidelines” per McCrea and Meyer
 - remove “COVID-19 test results...” per Robinson

Meyer amended the motion to include all but one discussion point.

M, C Meyer, Ottosen objects

Motion to extend the meeting to 4:15 pm

M, C Meyer, Ottosen objects

Agenda discussion and requests - Tabled to regular meeting

- “The director’s authority to unilaterally impose any medical procedures/restrictions/requirements on employees” - Request from Rachelle

Set Special and regular meeting dates: action item

Adjournment: action item

Meeting adjourned at 4:19

M, C Meyer

Respectfully submitted,
Amy Rodda, Janelle Sells

Calendar of events:

21 Oct 2021	Regular Meeting	2:00 - 5:00	Post Falls
18 Nov 2021	Regular Meeting	2:00 - 5:00	Post Falls
16 Dec 2021	Regular Meeting	2:00 - 5:00	Post Falls

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.