

**Community Library Network
Board of Trustees Annual Meeting
Thursday 15 June 2023
Spirit Lake Library
9:00 am – 12:30 pm**

We Empower Discovery

Agenda

Call to Order Meeting was called to order at 9:00 am

Roll Call Trustees: Katie Blank, Judy Meyer, Rachelle Ottosen, Vanessa Robinson
Trustee Elects: Tom Hanley (arrived at 9:04), Tim Plass
Staff: Alexa Eccles, Lindsey Miller-Escarfuller, Janelle Sells, Michelle Fansler, Carol Ferguson
Guest: Katie Brereton

Pledge of Allegiance

Meeting Procedures

- Blank reviewed the meeting format this Board follows. The Board has by-laws and uses the Roberts Rules of Order for Small Boards. Meeting discussion is limited to agenda topics.

Public Comment (30 minutes)

Speakers must state name and community and speak for no more than 3 minutes.

Persons addressing the Board are expected to observe a level of civility and decorum appropriate for a public meeting. No personal attacks or disruptions from audience members will be tolerated.

- Jacob Tarnowski, Spirit Lake – He noted he is staff member of the library district. He clarified classic books are not being purged and there is no pornographic material in the library. The library serves a diverse community.
- Jon (no last name provided) – He talked about an event at the White House. He cares that there are books targeting children leading them to pornography.
- Marianna Cochran, Rathdrum – She quoted from several famous people.
- Kathleen Werthman-Gizdich, Spirit Lake – She noted she used to work for the library district. She is appalled at the censorship being attempted in the public library. It is the responsibility of the parent to guide their children into adulthood. Libraries are for information and education.
- Barbara Broughton, Athol – She noted she used to work for the library district. Trustees are not above the law and should follow the same policy as everyone else to challenge a book. Trustees need to be impartial and respect the constitution.
- Meghan Alcalá – She is a former youth librarian. She is looking forward to the new trustees learning about the purpose of libraries. She challenges anyone to prove she provided any obscene material to children.
- Katherine Alapai, Spirit Lake – She used to work at the Spirit Lake library. She is saddened that the community is being torn apart and the terrible things being said about library staff.
- Noel Ferris, Athol – He noted that it is easy to defend the First Amendment when you agree with what is being said but is much harder to defend when you disagree with the message.
- Anita Dupzyck, Rathdrum – She quoted from the Bible.
- Summer Bushnell, Post Falls – She noted she is not against any library staff members, just the elected officials.
- Anne Goff, Post Falls – She is concerned about the materials in the library. Depriving children of complex concepts and ideas in books does not help them grow into productive members of society.
- Walt Mauer, Coeur d'Alene – He noted the history of how pornographic magazines have been displayed. He noted that Adult Graphic Novels can be accessed by anyone. He quoted from several books.
- Roger Dunnam, Athol - He has been trying to get the *Epoch Times* magazine in the library. He feels that not having it is not representing other community members.

- Tony Wisniewski – He is a House Representative from District 5. He serves on the education committee. He stated there is no constitutional right of separation between church and state. Laws are being amended to protect children from pornographic material.

Recognition of Trustees

- Blank welcomed Alexa Eccles as Director and the newly elected trustees. She thanked Miller-Escarfuller for all her work. She also thanked Meyer, McCrea, and Veale for their service. Meyer reviewed some of the library's history.

Swearing in of Elected Trustees (Idaho Code 33-2719): Action Item

- Blank led Tom Hanley and Tim Plass through the swearing-in.

Nominating Committee Report

- Robinson presented the slate of officers and appointments.
 - Officers: Katie Blank, Chair and Rachelle Ottosen, Vice Chair
 - Appointments: Julie Saad, Treasurer and Tim Plass, Clerk
 - Robinson moved to accept the officer slate from the nominating committee.
 - Ottosen nominated Tom Hanley as Vice Chair. Hanley would like to be Vice Chair if Ottosen would be Chair.

M, Failed – Robinson; Robinson in favor

Election of Officers: Action Item (Idaho Code 33-2719)

- Plass moved to nominate Ottosen as Chair.

M, C – Plass; Robinson opposed

- Plass moved to nominate Hanley as Vice Chair.

M, C – Plass; Robinson abstained, Blank opposed

Appointment of Treasurer and Clerk: Action item (Idaho Code 33-2722)

- Plass moved to nominate Julie Saad as Treasurer. Blank and Hanley are supportive of Saad.

M,C – Plass

- Hanley moved to nominate Tim Plass as Clerk

M,C - Hanley

Spirit Lake Annual Report – Carol Ferguson, Manager (15 minutes)

- Due to technical difficulties, the Spirit Lake annual report will be emailed to the Board.

Consent Agenda: Action Item (10 minutes)

Minutes of the Special Meeting of 05 May
 Minutes of the Regular Meeting of 18 May
 Minutes of the CIN meeting of 19 April
 May CIN Financial Statements

- Robinson asked what Koha was and wondered about the CIN meetings moving to Teams versus Zoom. Blank moved to accept the consent agenda as presented.

M,C - Blank

Community Library Network May 2023 Financial Statements: Action Item (5 minutes)

- Hanley moved to accept the May 2023 financial statements.

M,C - Hanley

Resolution CLN 06.15.2023-1 Change of Bank Signature Cards: Action Item (5 minutes)

- Eccles presented the Resolution for changing bank signatories. Blank moved to approve the Resolution CLN 06.15.2023-1 Change of Bank Signature Cards.

M, C - Blank

Director's Report (15 minutes)

- Community Library Network May 2023 reports (5 minutes)
 - Eccles presented the library reports for the Board. Plass asked about the format for library reports. Blank reviewed the reason the reports were developed.
- Circulation Statistics May (10 minutes)
 - Circulation Statistics were presented as a table packet. Due to the meeting being held earlier in the month, the statistics were not ready for the mailed packet. Robinson asked about the Unique report regarding collecting past due library accounts. Eccles explained the details of the circulation statistics report. Discussion about changing the format was held.
- Facilities Updates (5 minutes)
 - Eccles stated the Request for Proposal has been released for the Hayden roof replacement project. Hanley asked about the project. Brereton noted that because of the size of this project, it needs to comply with Idaho Code and go through an architect as a third party.
- Meeting Room Policy Discussion (5 minutes)
 - Miller-Escarfuller noted the approved policies with amendments from the previous meeting were asked to be presented in the final format.
- Study Room Policy Discussion (5 minutes)

Spirit Lake Library Tour / Break (15 minutes)

- Break and tour of the Spirit Lake library from 11:00 am to 11:17 am

Trustee Education: Katie Brereton, Library Attorney (60 minutes)

- Brereton introduced herself and her background. Materials have been provided to all trustees for their review. She reviewed Public Meeting Laws, Public Records Laws, Personal Liability, Personnel management, and private life versus public life as an elected official. She also reviewed potential liability using personal social media. Libraries are for the public and the First Amendment protects the right to receive information. Legal standards must be met in order to remove or restrict access to materials.

FY24 Budget Discussion (30 minutes)

- Eccles presented a manual to guide trustees in their role. She recommends scheduling multiple meetings for budget discussion.

Blank moved to extend the meeting by 10 minutes.

M, C - Blank

Discussion of future agenda requests (The board will decide via consensus whether these items will be moved to a future agenda) (5 minutes)

- Personnel Policy manual (request from Ottosen) – will be scheduled after the new Director is hired.

Set Special and Regular Meeting dates: Action Item(s) (5 minutes)

- Special Meeting(s):
 - June 22 or June 29 9:00am-12:00pm | Overview of Library Funds and Budgeting (1 hour); Presentation of the 2022 Audit (30 minutes)
 - The auditor is only available on June 22, 2023, in the afternoon. The Audit meeting will be scheduled from 2:00 to 3:30, location to be determined.
 - A meeting will be held on June 20, 2023, starting at 2:30, location to be determined.
- Special Meeting(s): Budget Discussion
 - July 6, 13, 20 and July 25
- Special Meeting: Budget Hearing
 - August 10 at 5:30 pm
- Budget Approval: Action Item
 - August 17, 2023 (or)
 - August 24, 2023

Adjournment: Action Item

Blank moved to adjourn at 12:47 pm

M, C - Blank

Respectfully submitted,
Alexa Eccles, Janelle Sells

Calendar of events:

20 July 2023	Regular Meeting9:00 – 12:30	Harrison
10 Aug 2023	Budget Hearing 5:30	Post Falls
17 Aug 2023	Regular Meeting2:00 – 5:00	Hayden
21 Sep 2023	Regular Meeting9:00 – 12:30	Pinehurst

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Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

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