



## **PUBLIC COMMENT POLICY**

Board approved: 3 17 22

The Community Library Network Board of Trustees operates under the Idaho Code Open Meeting Law. The Board will be pleased to take comments under advisement, although they will not be responding at the meeting. Public comment will be addressed at the next regularly scheduled Board meeting. Comments may be submitted by writing or oral presentation or both. The Board is committed to conducting its meetings in a civil, orderly, efficient, and productive manner.

When addressing the Board, please follow the guidelines below:

- Public comment at Board meetings is limited to the public comment portions of the meeting as indicated in the published agenda.
- Sign in before speaking, giving name and community.
- The speaker may address only library-related topics at regular and special meetings; only budget related topics at budget hearings. Comments should be addressed directly to the Board and not to the audience.
- A time limit of three (3) minutes is allowed for each speaker.
- A person may speak one time during the meeting.
- In cases of disagreement, the speaker must use grace and tact.
- Persons addressing the Board are expected to observe a level of civility and decorum appropriate for a public meeting.
- No personal attacks or disruptions from audience members will be tolerated.
- The Board Chair may terminate or redirect any presentation not adhering to these guidelines.

At the discretion of the Board Chair, these guidelines may be modified at a meeting.