



Library Cards for Minors Policy

Board Approved: March 16, 2023

Implementation target date for Access to Children's collection only: July 1, 2023

Implementation target date for Access to Children's and Teen collection only: January 1, 2024

Parents and legal guardians can authorize their children under the age of 18 to have their own library card. The extent to which a minor child has access to the Library's collection is the responsibility of their parent or legal guardian and is not dependent on the minor child's age.

Regulations:

1. Parents or legal guardians must present proof of their identify and current address within the Library district to obtain a library card for their child.
2. Parents or legal guardians are financially responsible for any fees that accrue to the child's card.
3. Parents or legal guardians are encouraged, but not required, to have their own card to obtain a library card for their minor child.
4. Parents or legal guardians may choose one of three ways for their child to access the Library's collection:
 - a. Access to the Children's collection only, which is geared for ages 0-12. The collection includes books, graphic novels, and media such as DVDs and CDs. The majority of these items are designated Easy or Juvenile in the online catalog.
 - b. Access to the Children's collection, which is geared for ages 0-12, and the Teen collection which is geared for ages 13-15. The Teen collection includes books, graphic novels, and media such as DVDs and video games, and these items are designated Young Adult in the online catalog.
 - c. Open access to the entire collection including access to the collections of the Cooperative Information Network.
5. A limited access card can only be used to borrow materials from one of the Community Library Network libraries. It cannot be used to reserve or borrow materials from other libraries in the Cooperative Information Network. Nor can it be used to access e-books, streaming content, or online databases.
6. Minor children who currently have a library card will continue to have open access to all materials in the Community Library Network and may borrow materials from other libraries in the Cooperative Information Network.
7. Parents or legal guardians may, at any time, request to change the collection access level of their child's card.

8. Library cards expire every two years. When renewing their child's card, a parent or legal guardian will be offered the opportunity to change the collection access level of their child's card.
9. Parents or legal guardians who have their own library card can elect to have the card(s) of their children linked to their card. Doing so would enable the parent or legal guardian to view the titles currently checked out on the child's card and the dates those items are due to be returned to the Library.