

**Community Library Network  
Board of Trustees special meeting  
Thursday 29 July 2021  
Post Falls Library Meeting Room 2**

**9:00 am - 11:00 am**

**We Empower Discovery**

**Agenda**

Call to order: Meeting was called to order at 9:03

Roll call: Trustees: Katie Blank, Rachele Ottosen, Regina McCrea, Vanessa Robinson, Judy Meyer (arrived at 9:13)

Finance Committee: Michele Veale, Bob Fish

Staff: Amy Rodda, Janelle Sells

Sole Source expenditure for Janitorial services, action item

Rodda discussed the need to advertise for sole source janitorial services. Jesters currently cleans 6 of 7 of our locations. Upon publishing our intent to enter contract negotiations with Jester's, other cleaning companies will have 14 days to submit a bid. McCrea requested clarification for requesting sole source bidding. The District is requesting a janitorial service clean 6 of 7 locations instead of awarding a contract to multiple vendors. It was moved to approve advertising our intent to enter into a sole source vendor negotiation with Jesters Cleaning Service pursuant to Idaho Code 67-2808,(2)(a)viii.

M, C - McCrea

Discussion of budget draft 3, publication, action item

(Idaho Code 33-2720 or pg. 45 of Trustee Manual AND  
Idaho Code 33-2725 or pg. 47 of Trustee Manual)

Blank discussed that approving for publication does not mean approving a budget. The purpose is to inform voters of our proposed budget and the required public hearing scheduled for August 12, 2021, where the community is welcome to speak. The Board can review public comment at the regular meeting on August 19, 2021. Currently, a special meeting is scheduled for August 26, 2021, to approve the budget.

Rodda discussed why the growth amount has been reduced. The assessor's office has until August 2, 2021 to provide final property value numbers. Due to the reduce growth estimates, staff is requesting additional money to be assigned to carryforward designated for income. E-rate funding has not been confirmed yet. Robinson noted that we can reduce our budget by the e-rate discount if the discount is approved. Rodda provided the 2018 Facilities 10 Year Plan as a review of our ongoing facility needs. Blank noted that moving money into Capital Asset Repair and/or Replacement will provide necessary funding for facility needs. Meyer noted that our buildings are approaching 30 years of age. Fish stated that a savings to all taxpayers is minuscule but can be a tremendous amount for the District. Growth is from new taxpayers, not from existing taxpayers. McCrea noted that programming and collections budgets have not increased in the past several years and that public has criticized us for this lack of increase. House Bill 389 allows for only taking 90% of new construction growth and only 90% of final property tax values. The homeowner's exemption is increasing from \$100,000 to \$125,000 for the FY'22 budget. It will increase to \$250,000 for the FY'23 budget. Replacement dollars from the State for the exemption increase has not been fully clarified yet. Meyer said that keeping an eye on future facility and programming needs as well as remaining competitive with salaries is important. Veale stated that libraries are even more

important and relevant now that public school funding is reduced and they are relying on public libraries for services. Sells described how grant money flows through the budget. It was moved to approve the FY'22 Budget Draft 3 for publication. Ottosen would like to cut the children's programming budget by \$10,000 for the safety of children based on the State of Idaho constitution regarding morality. McCrea discussed the history of the Idaho constitution. She noted in June 2020, the Supreme Court determined the Civil Rights Act of 1964, Title VII provides protection against discrimination of protected classes, including sexual orientation or gender identity. This protection applies to places of public accommodation and public facilities. Idaho Senate bill SB 1030 proposes to prevent discrimination against protect classes and would apply to places of public accommodation and to public facilities. The library district is a public facility. If the District removes programs that would discriminate against sexual orientation or gender identity, the removal opens the District up to potential lawsuits based on federal law.  
M, C, - Meyer; Ottosen opposed

Agenda discussion and requests

Set Special and regular meeting dates

The State Librarian from the Idaho Commission for Libraries, Stephanie Bailey-White, will be at the Post Falls library on August 4, 2021 at 3:00 pm to informally meet with the Board and Admin staff.

Adjournment: action item: Meeting adjourned at 11:00 am

M, C - McCrea

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Calendar of events:

12 August 2021	Budget Hearing	6:00	Post Falls
19 August 2021	Regular Meeting	2:00 - 5:00	Post Falls
26 August 2021	Budget Approval	6:00	Post Falls
16 Sept 2021	Regular Meeting	2:00 - 5:00	Post Falls

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.