

Community Library Network
Board of Trustees special meeting minutes
April 22, 2021
Post Falls Library

We Empower Discovery

Trustees present: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Staff present: John Hartung, Rebecca Melton, Janelle Sells

Call to order: the meeting was called to order at 2:00 pm by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Executive Session: IC 74-206 1 (b) Evaluating a public officer: action item

The Board went into executive session at 2:04 pm; M/C Meyer

Fish	aye
Blank	aye
Meyer	aye
McCrea	aye

The Board came out of executive session at 4:44 pm; M/C Meyer

Fish	aye
Blank	aye
Meyer	aye
McCrea	aye
Veale	aye

Interim Director: action item

Given that the director, John Hartung's last day will be 4/30, the decision-making authority granted to Rebecca Melton is changed to start at 5:00 pm 4/30 and end at 9:00 am Monday 5/3

M/C McCrea

State of the District discussion: action item

None

Consultant contract: action item

The Board approved the independent contractor agreement presented 4/22 with one extra "be" to be deleted in #4 and the dates in #3 modified to be consistent with each other.

M/C McCrea

The meeting was extended to 5:15 pm

M/C Meyer

Facilities Management Policy introduction

Director explained the purpose for the proposed policy to establish a general structure and give continuity to the facilities department. Blank mentioned that vehicles should be listed in this policy. It will be brought back to May meeting with vehicles included.

Discussion of Teams protocols for Board meetings: action item

Blank suggested the need for protocol to govern any meetings that are held virtually with speakers, Board members and staff visible on camera. Discussion on this topic will be continued at the May Board meeting.

Agenda discussion and requests

None

Set Special and regular meeting dates: action item

None

May meeting: Teams or in person: action item

Rathdrum manager, Linda Mahon, will give her annual Board presentation in person or via Teams
The May meeting will be held on the 17th in person at Post Falls

Adjournment: action item

Meeting adjourned at 5:27 pm

M/C Fish

Respectfully submitted,
John Hartung, Rebecca Melton

Calendar of events:

17 May 2021 regular meeting Post Falls/Teams

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Phone: 208-773-1506 ext. 329

Email: ADACoordinator@communitylibrary.net

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