

**Community Library Network
SPECIAL Board of Trustees Meeting Minutes
FRIDAY, September 29, 2023
POST FALLS LIBRARY & Teams**

1:00-3:00PM

We Empower Discovery

Agenda

Call to Order Meeting was called to order at 1:00 pm

Roll Call Trustees: Tom Hanley, Rachelle Ottosen, Tim Plass, Vanessa Robinson
Staff: Alexa Eccles, Lindsey Miller-Escarfuller, Janelle Sells
Guest(s): Colton Boyles

Discussion and possible engagement of a liability insurance provider: *Action item (55 minutes)*

- Eccles noted that Redman Insurance and Marsh McLennan would not have any quotes on Friday, September 29, 2023. The current available option is renewing with ICRMP and selecting the supplement-type insurance policy from Great American Insurance Group. Plass moved to direct the library director to process the applications and paperwork for ICRMP and Great American Insurance Group she was asked to complete at the September 28, 2023, meeting and engage those two policies. The Board authorizes the Director contracting authority over \$50,000 for insurance.

M, C - Plass

Executive Session (Idaho Code 74-206(1)(f)): To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. *(40 Minutes) Discuss 3 recent letters – No Discussion*

Review of legal counsel recommendations *(5 minutes) – No Discussion*

Authorize insurance: *Action item (5 minutes) – No Discussion*

Release of ALA Resolution: *Action item (5 minutes) – No Discussion*

Approval of appeal letter to be sent to ICRMP Insurance: *Action Item (5 minutes)*

- Hanley requested clarification regarding the objective of the appeal. Eccles reviewed the letter from ICRMP about the reduction in coverage. The appeal draft letter requests retro-active coverage restoration. She believes it is in the best financial interest of the District to appeal. Plass is not in favor of the draft appeal at this time. Robinson is in favor of appealing to ICRMP for restoration of coverage. Eccles noted the Board's instruction to begin the appeal process at a prior meeting. She reviewed the appeal letter showing a good faith action to ICRMP to improve. Ottosen disagrees with some of the items in the letter and with forced education. The basis for the letter notes areas of concern from a risk management standpoint and the requirements of the Joint Powers Agreement with ICRMP. Boyles noted there are some notification requirements that may limit coverage. Robinson asked what would cause an insurance company to remove employee liability coverage.

Boyles and Eccles referred to the Joint Powers Agreement for specific reasons that coverage may have been lost. Hanley is not in favor of the appeal letter at this time either. A consensus was reached for the insurance brokers to continue a comprehensive insurance quote. Boyles advised the Board to commit to a policy. Plass moved to end the discussion and continue the discussion in a special meeting at a later time. Eccles noted the substantial increase in the number of Board meetings in the last several months. Boyles offered optional language for the appeal letter to get the appeal process started. He noted it would be better to start the process sooner. Ottosen would like a letter drafted with counsel's recommendations.

M, Failed – Plass; Hanley and Robinson opposed.

Ottosen moved for an appeal letter to be drafted with counsel's recommendations. The Board reviewed edits to the appeal letter. Eccles recommends authorizing the Chair to submit on behalf of the Board. Ottosen withdrew her motion. Ottosen moved to submit the appeal letter as amended.

M, C - Ottosen

Set Special and Regular Meeting Date(s): *Action Item(s) (5 minutes)* – No Discussion

Adjournment: *Action Item*

Hanley moved to adjourn at 2:22 pm

M, C - Hanley

Respectfully submitted,
Alexa Eccles, Janelle Sells

Calendar of events:

29 Sep 2023	Special Meeting	1:00 – 3:00	Post Falls
19 Oct 2023	Regular Meeting	2:00 – 5:30	Post Falls
16 Nov 2023	Regular Meeting	2:00 – 5:30	Post Falls
21 Dec 2023	Regular Meeting	2:00 – 5:30	Post Falls

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.

Posted: 09.27.2023 @ 4:30pm



TO: Chair Ottosen and the Board of Trustees

FROM: Alexa Eccles, Director

DATE: November 9, 2023

RE: Board of Trustees Minutes for the September 29th meeting

Eccles, the Board's Secretary, and staff believe the statement "A consensus was reached for the insurance brokers to continue a comprehensive insurance quote." is an accurate summary of the meeting.

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TRANSCRIPT: Special Board of Trustee Meeting, 09/29/2023

42:58 Ottosen: "Trustee Hanley"

42:59 Hanley: "I agree with two different Trustees and the Chair. I think the appeal is tying us up for far more conditions than I am willing to accept. Regarding Trustee Plass' suggestion if we have a way to prematurely terminate our ICRMP contract next week or the week after then I think the appeal letter would no longer be of any valid need there. So, I'm open to the idea of not pursuing this appeal letter today."

43:41 Ottosen: "I guess we would need to make sure that it's abundantly clear that we have consensus that we are still pursuing, that the insurance quotes should not be stopped. Say "yes" aloud, please."

43:56 Hanley: "Yes."

43:59 Robinson: "That they shouldn't be stopped being pursued? Sure."

44:02 Chair: "Yeah"

44:03 Robinson: "Sure."

44:04 Chair: "If someone were to stop that and say, "Never mind we don't want any of those. We don't want that to happen."

44:08 Robinson: "The more information the better."

44:11 Chair: "So, uh..."

44:11 Director: "I would just remind the Board that the topic right now is the appeal letter."

44:17 Chair: "Ok, um, well I think this bears upon you know, whether there is a point to the appeal letter. So, Yes, we have consensus. I would be for that for not stopping it. Trustee Robinson."