



## **MEMBER CONFIDENTIALITY POLICY**

Board Approved: January 21, 2016

The Community Library Network is committed to following the American Library Association's Code of Ethics: "We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted."

No listing of library members, their addresses or telephone numbers will be issued to any person or organization for any reason. The privacy of the individual is not to be abridged.

The Director and the District's attorney will determine if library records should be disclosed in response to a warrant, subpoena or other law enforcement or court command in accordance with Idaho Code Section 74-108 (3):

The records of a library which, when examined alone, or when examined with other public records, would reveal the identity of the library patron checking out, requesting, or using an item from a library.

If a records search is appropriate, any costs incurred by the library will be charged to the requesting party as provided by law.

Library employees will only release information about an individual's circulation record to

- the account holder
- the parent or legal guardian or person with Power of Attorney of the account holder