

Community Library Network
Board of Trustees Annual Meeting
Thursday 15 June 2023
Spirit Lake Library
9:00 am - 12:30 pm

We Empower Discovery

Agenda

Call to Order

Roll Call

Pledge of Allegiance

Meeting Procedures

Public Comment (30 minutes)

Speakers must state name and community and speak for no more than 3 minutes.
Persons addressing the Board are expected to observe a level of civility and decorum appropriate for a public meeting. No personal attacks or disruptions from audience members will be tolerated.

Recognition of Trustees

Swearing in of Elected Trustees (Idaho Code 33-2719): Action Item

Nominating Committee Report

Election of Officers: Action Item (Idaho Code 33-2719)

Appointment of Treasurer and Clerk: Action item (Idaho Code 33-2722)

Spirit Lake Annual Report - Carol Ferguson, Manager (15 minutes)

Consent Agenda: Action Item (10 minutes)

Minutes of the Special Meeting of 05 May
Minutes of the Regular Meeting of 18 May
Minutes of the CIN meeting of 19 April
May CIN Financial Statements

Community Library Network May 2023 Financial Statements: Action Item (5 minutes)

Resolution CLN 06.15.2023-1 Change of Bank Signature Cards: Action Item (5 minutes)

Director's Report (15 minutes)

Community Library Network May 2023 reports (5 minutes)
Circulation Statistics May (10 minutes)

Facilities Updates (5 minutes)
Meeting Room Policy Discussion (5 minutes)
Study Room Policy Discussion (5 minutes)

Spirit Lake Library Tour / Break (15 minutes)

Trustee Education: Katie Brereton, Library Attorney (60 minutes)

FY24 Budget Discussion (30 minutes)

Discussion of future agenda requests (The board will decide via consensus whether these items will be moved to a future agenda) (5 minutes)

- Personnel Policy manual (request from Ottosen) - will be scheduled after new Director is hired.

Set Special and Regular Meeting dates: Action Item(s) (5 minutes)

- Special Meeting(s):
 - June 22 or June 29 9:00am-12:00pm | Overview of Library Funds and Budgeting (1 hour); Presentation of the 2022 Audit (30 minutes)
- Special Meeting(s): Budget Discussion
 - July 6, 13, 20 and July 25
- Special Meeting: Budget Hearing
 - August 10
- Budget Approval: Action Item
 - August 17, 2023 (or)
 - August 24, 2023

Adjournment: Action Item

Calendar of events:

20 July 2023	Regular Meeting	9:00 - 12:30	Harrison
10 Aug 2023	Budget Hearing	5:30	Post Falls
17 Aug 2023	Regular Meeting	2:00 - 5:00	Hayden
21 Sep 2023	Regular Meeting	9:00 - 12:30	Pinehurst

Please let us know if you need auxiliary aids or services to enjoy our libraries. This includes providing a sign language interpreter, assistive listening devices, or print materials in a digital format. We can also modify programs, services, or activities, within reasonable limits. Please request these services through Randy Zepeda, ADA Coordinator, preferably 15 days in advance, but no later than 72 hours before the event.

Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

The Community Library Network does not discriminate on the basis of disability in its programs, services, activities or employment practices. The Library Network has a policy on ADA compliance and the complete policy is available for review upon request. In addition, a grievance procedure is available to resolve complaints. If you need this notice in large print or Braille, let us know.