

**Community Library Network
Board of Trustees special meeting minutes
February 9, 2021
Post Falls Library/Teams**

We Empower Discovery

Trustees present via Teams: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Staff present via Teams: John Hartung, Rebecca Melton, Janelle Sells

Call to order: The meeting was called to order at 2:00 pm by Katie Blank, Chair

Roll call: Katie Blank, Bob Fish, Regina McCrea, Judy Meyer, Michele Veale

Discuss the District's response to phase 3 of Rebound Idaho: Action item

The Director introduced a Stage 3 proposal called Express Service to allow library members to browse the libraries' collections on an appointment basis. Members with appointments could check out items, get a library card and use a computer or copier. The curbside delivery service, quarantining of items and mask requirements would continue. Seating would be limited in libraries to encourage people not to linger. A specific number of reservations would be available each hour.

Board comments: Fish believes that the proposal would be too restrictive at Post Falls and Hayden since they are both larger buildings. McCrea objects to the appointment idea, and the limit on time allowed in the library. She thinks the proposal is too restrictive and would prefer to limit the number of people allowed in the libraries at one time. Meyer asked what other libraries are doing. Veale appreciates McCrea's concerns and believes libraries need to provide seating. Blank asked about the procedure for making an appointment and thinks limiting time is a hardship for members.

Board suggestions: keep mask requirement; increase number of people allowed into Hayden and Post Falls at one time; eliminate need for reservations and allow a certain number of members at one time without a strict time limit.

The Director will take the proposal back to staff and revise for Board consideration at a special meeting.

Discussion of Hayden remodel bid: action item

The Director mentioned that one qualified bid was received for the Hayden remodel project. The Board will need to consider allocating carryforward next meeting and accepting the bid.

Review of succession plan: timeline: action item

Blank has been working with the consultant, June Garcia, to plan on-site visits; an itinerary will be sent out soon. Garcia will share on-site preparations and a letter for contract discussion. The Board discussed who makes the offer to the candidate. Fish and Blank will be the negotiation team. The Director and staff have completed the compensation sheet to be shared with Chair and consultant.

A special meeting is needed to talk through compensation package before the regular meeting on the 18th.

The letter for contract discussion will be sent to the District's attorney.

Blank talked about transition after new director is hired. Garcia will share some information about on-boarding.

Community announcements:

None

Agenda discussion and requests

Set Special and regular meeting dates: action item

Blank noted that a special meeting is needed to decide on a Stage 3 service option and to discuss the new director’s compensation package.

A special meeting was set for Friday, February 12 from 11:30-1:30

Thursday, February 25 was selected as the day to debrief candidate visits. Meeting will be on Teams, 12:00-2:30 or 3:00 pm.

Meeting review:

None

Adjournment: action item

The meeting was adjourned at 3:49 pm

M, C, Meyer

Respectfully submitted,
John Hartung, Rebecca Melton

Calendar of events:

18 Feb 2021	regular meeting	Post Falls/Teams
22 Feb 2021	special meeting	Post Falls
23 Feb 2021	special meeting	Post Falls
18 Mar 2021	regular meeting	Post Falls/Teams

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Phone: 208-773-1506 ext. 329

Email: ADAcoordinator@communitylibrary.net

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